

**Affidavit of West Virginia Income Tax  
Withheld by Employer**

**This affidavit is to be used ONLY when taxpayer is unable to secure Form W-2.**

**NOTE:** Prepare a separate affidavit for each employer.

**READ INSTRUCTIONS BELOW**

Taxable year  
of Withholding

**Employer's** Name and Address (please type or print)

**Your** Name and Address (please type or print)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL WAGES RECEIVED FROM THIS EMPLOYER	WEST VIRGINIA INCOME TAX WITHHELD.
\$ .	\$ .

**AFFIDAVIT:** The undersigned, being duly sworn, states that the total amount of wages received from the employer named and the West Virginia income tax withheld by the employer as shown on this form are correct for the calendar year \_\_\_\_\_. I further state that it was not possible to obtain Form W-2 from this employer for the reasons noted on this form.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Signature of Officer Administering Oath

County: \_\_\_\_\_ State: \_\_\_\_\_ Date: \_\_\_\_\_

**INSTRUCTIONS**

- ▶ File this affidavit as a substitute for Withholding Tax Statement (Form W-2) **only** if every effort to obtain Form W-2 from employer has failed.
- ▶ File a separate affidavit for each such employer.
- ▶ Enclose this affidavit with your income tax return.
- ▶ Complete all of this form and have your signature notarized.

**ADDITIONAL INFORMATION**

Reason why employer did not give you a Form W-2:

\_\_\_\_\_  
Employer's Present Name and Address if different from what is given above:

\_\_\_\_\_  
Any other information to assist the West Virginia State Tax Department in locating employer:

\_\_\_\_\_