

# IT-141V

Orig. 2/14

## West Virginia Fiduciary Income Tax Electronic Payment Voucher and Instructions

### Do I need to use a payment voucher?

1. If you owe tax on your return, send the payment voucher to us with your payment. You must pay the amount you owe by the 15th day of the fourth month after your year end to avoid interest and penalties.
2. If your return shows a refund or no tax due, there is no need to use the payment voucher.

### How do I prepare my payment?

1. Make your check or money order payable to the West Virginia State Tax Department. **Do not send cash!**
2. If your name and address are not printed on your check or money order, write them on it.
3. Write your EIN, daytime phone number, and "Form IT-141V" on your payment.

### How do I prepare my payment voucher?

1. Enter your EIN in the first block.
2. Enter the period ending date in the second box.
3. Enter your name(s) and address on the last three lines.

### How do I send my payment and the payment voucher?

1. Detach the payment voucher by cutting along the dotted line.
2. DO NOT attach the payment voucher or your payment to your return or to each other. Instead, just put them in your envelope that came with your tax package.
3. You must send your payment and payment voucher to an address different than that shown in your tax package. Mail your payment voucher to the following address:

West Virginia State Tax Department  
Tax Account Administration Division  
P.O. Box 11385  
Charleston, WV 25339-1385

ORIG **WV-141V**  
2-14 **EPV**

**STATE OF WEST VIRGINIA**  
**FIDUCIARY INCOME TAX**

<b>Please print or type</b>	<input type="text" value="FEIN"/>	<b>AMOUNT OF PAYMENT</b>
	<input type="text" value="Period Ending"/>	\$ _____
	Name of Business	<b>Do not send cash!</b> Make your check or money order payable to the West Virginia State Tax Department and write your social security number and "Form IT-141V" on your check or money order. Mail your payment to:  <b>West Virginia State Tax Department</b> <b>Tax Account Administration Division</b> <b>P.O. Box 11385</b> <b>Charleston, WV 25339-1385</b>
	Mailing Address	
City	State	Zip Code

