

# ANNUAL REPORT

OF

\_\_\_\_\_  
(Name of Respondent)

\_\_\_\_\_  
(Address of Respondent)

TO THE

## BOARD OF PUBLIC WORKS

OF THE

## STATE OF WEST VIRGINIA

FOR THE YEAR ENDING DECEMBER 31, 2025

Name, title, address and telephone & fax number (including area code) of the person to be contacted concerning this report:

Name \_\_\_\_\_

Telephone \_\_\_\_\_

Title \_\_\_\_\_

Fax \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

E-mail \_\_\_\_\_  
\_\_\_\_\_

Return to: **West Virginia State Tax Department**  
**Property Tax Division**  
**Special Properties Section**  
**PO Box 1463**  
**Charleston WV 25325**

**(304) 558-3940**  
**(304) 558-1150 Fax**

■ Return by: **May 1, 2026**

**RESPONDENT PLEASE CHECK APPROPRIATE LINE:**

**Is Your Company**

- (a) For Profit Company \_\_\_\_\_
- (b) Non-Profit Company \_\_\_\_\_
- (c) Part of Public Service District \_\_\_\_\_

**Are You Filing Under Same Name as Last Year**      Yes \_\_\_\_\_ No \_\_\_\_\_

**Are You Filing Under Same Address as Last Year**      Yes \_\_\_\_\_ No \_\_\_\_\_

**If Applicable Please State Former Name and / or Address**

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## IMPORTANT NEW REQUIREMENT FOR FILING

Along with the annual report this year are two new inserts that **MUST** be completed. **Failure to complete Insert A and Insert B will result in your annual report being considered incomplete.**

A brief description of each insert follows.

**Insert A** – Report in whole dollar values the current value of Plant in Service, Material and Supplies, Depreciation, Obsolescence, and Net Value of Plant in Service for current year and four preceding years, Operating Revenue, Operating Expense, Net Operating Income for current year and four preceding years. If applicable, also provide current value of Construction Work in Progress, Pollution Control Equipment, and any other additional value not addressed in the categories above.

**Insert B** – Describe where the values for Plant in Service, Material and Supplies, Depreciation, Obsolescence, and Net Value of Plant in Service, Operating Revenue, Operating Expense, and Net Operating Income that were reported on Insert A can be located on your annual report or other documentation provided with your annual report. If applicable, also describe where the values for Construction Work in Progress, Pollution Control Equipment, and any other additional value or expense can be located on your annual report or other documentation provided with your annual report.

**Example:** Net Operating Income of \$100,000 reported on Insert A. Net Operating Income on Insert B may be described as “NOI from Page 19 of Income PDF” or “NOI from page 19 of Income Statement”. Both would be acceptable as a location for data verification of a digital or paper attachment to the annual report.







## ANNUAL REPORT FOR CLASS C AND D WATER UTILITIES

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## WATER UTILITY PLANT ACCOUNTS

1. Report by prescribed accounts the original cost of water plant in service and the additions and retirements of such plant during the year.
2. State in a footnote the general character of any adjustments in column (e).

Line No.	Account No.	Account (a)	Balance Beginning of Year (b)	Additions (c)	Retirements (d)	Adjustments (e)	Balance End of Year (f)
1		<b>1. Intangible Plant</b>					
2	301	Organization					
3	302	Franchises and Concessions					
4	303	Miscellaneous Intangible Plant					
5		Total Intangible Plant					
6		<b>2. Sources of Supply Plant</b>					
7	310	Land and Land Rights					
8	311	Structures and Improvements					
9	312	Collecting and Impounding Reservoirs					
10	313	Lake, River and Other Intakes					
11	314	Weirs and Springs					
12	315	Infiltration Galleries and Tunnels					
13	316	Supply Mains					
14	317	Other Water Source Plant					
15		Total Source of Supply Plant					
16		<b>3. Pumping Plant</b>					
17	320	Land and Land Rights					
18	321	Structures and Improvements					
19	322	Boiler Plant Equipment					
20	323	Other Power Production Equipment					
21	324	Steam Pumping Equipment					
22	325	Electric Pumping Equipment					
23	326	Diesel Pumping Equipment					
24	327	Hydraulic Pumping Equipment					
25	328	Other Pumping Equipment					
26		Total Pumping Plant					
27		<b>4. Water Treatment Plant</b>					
28	330	Land and Land Rights					
29	331	Structures and Improvements					
30	332	Water Treatment Equipment					
31		Total Water Treatment Plant					

**(WEST VIRGINIA ONLY)  
WATER UTILITY PLANT ACCOUNTS (Continued) CLASS C**

LGR 20:06  
Revised 10/1/80-2

Use No.	Acct. No.	Account (a)	Balance Beginning of Year (b)	Additions (c)	Retirements (d)	Adjustments (e)	Balance End of Year (f)
1		<b>5. Transmission and Distribution Plant</b>					
2	340	Land and Land Rights					
3	341	Structures and Improvements					
4	342	Distribution Reservoirs and Standpipes					
5	343	Transmission and Distribution Mains					
6	344	Fire Mains					
7	345	Services					
8	346	Meters					
9	347	Water Installations					
10	348	Hydrants					
11	349	Other Transmission and Distribution Plant					
12		<b>Total Transmission and Distribution Plant</b>					
13		<b>6. General Plant</b>					
14	389	Land and Land Rights					
15	390	Structures and Improvements					
16	391	Office Furniture and Equipment					
17	392	Transportation Equipment					
18	393	Stores Equipment					
19	394	Tools, Shop and Garage Equipment					
20	395	Laboratory Equipment					
21	396	Power Operated Equipment					
22	397	Communication Equipment					
23	398	Miscellaneous Equipment					
24	399	Other Tangible Property					
25		<b>Total General Plant</b>					
26	101	<b>Total Water Utility Plant in Service</b>					
27	102	Completed Construction Not Classified					
28	103	Utility Plant in Process of Reclassification					
29	104	Utility Plant Leased to Others					
30	105	Property Held for Future Use					
31	106	Utility Plant Purchased or Sold					
32	107	Construction Work in Progress					
33	108	Utility Plant Acquisition Adjustments					
34	109	Other Utility Plant Adjustments					
35		<b>Total Water Utility Plant</b>					

**(WEST VIRGINIA ONLY)**LGR 20:08  
Revised 10/1/80**CLASS C****ACCUMULATED PROVISION FOR DEPRECIATION AND  
AMORTIZATION OF UTILITY PLANT (Account 110)**

Line No.	Particulars (a)	Total (b)
1	Balance Beginning of Year	
2	Credits During Year Charged To:	
3	Depreciation Expense (403)	
4	Amortization (404)	
5	Clearing Accounts	
6	Salvage	
7	Other Credits (Specify)	
8		
9		
10		
11	Total Credits	
12	Debits During Year Charged To:	
13	Book Cost of Plant Retired	
14	Cost of Removal	
15	Other Debits (Specify)	
16		
17		
18		
19	Total Debits	
20		
21	Balance End of Year	

**DEPRECIATION AND AMORTIZATION OF WATER PLANT (Accounts 403-404)**

State below the rules by which the respondent determined the amounts of charges for the depreciation and amortization of water plant. Show the rates used in computing the depreciation and amortization charges for the year, and state if any change has been made in the rates used or methods of determining depreciation and amortization charges from those used for the preceding year.

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## (WEST VIRGINIA ONLY)

## WATER UTILITY PLANT ACCOUNTS (Continued) CLASS B

LGR 20:08  
Revised 10/1/80

Line No.	Asset No.	Account (a)	Balance Beginning of Year (b)	Additions (c)	Retirements (d)	Adjustments (e)	Balance End of Year (f)
1							
2	340	Land and Land Rights					
3	341	Structures and Improvements					
4	342	Distribution Reservoirs and Standpipes					
5	343	Transmission and Distribution Lines					
6	344	Pipe Mains					
7	345	Services					
8	346	Motors					
9	347	Motor Installations					
10	348	Hydrants					
11	349	Other Transmission and Distribution Plant					
12		Total Transmission and Distribution Plant					
13							
14	370	Land and Land Rights					
15	371	Structures and Improvements					
16	372	Office Furniture and Equipment					
17	373	Transportation Equipment					
18	379	Other General Equipment					
19		Total General Plant					
20							
21	380	Other Tangible Property					
22	381	Utility Plant Purchased or Sold					
23	382	Utility Plant in Process of Installation					
24	383	Utility Plant Leased to Others					
25	394	Property Held for Future Use					
26	395	Construction Work in Progress					
27	396	Utility Plant Acquisition Adjustments					
28	397	Other Utility Plant Adjustments					
29		Total other utility plant					
30							
31		Total Water Utility Plant					



**CLASS D****ACCUMULATED PROVISION FOR DEPRECIATION AND  
AMORTIZATION OF UTILITY PLANT (Account 110)**

Line No.	Particulars (a)	Total (b)
1	Balance Beginning of Year	
2	Credits During Year Charged To:	
3	Depreciation Expense (403)	
4	Amortization (404-405)	
5	Clearing Accounts	
6	Salvage	
7	Other Credits (Specify)	
8		
9		
10		
11	Total Credits	
12	Debits During Year Charged To:	
13	Book Cost of Plant Retired	
14	Cost of Removal	
15	Other Debits (Specify)	
16		
17		
18		
19	Total Debits	
20		
21	Balance End of Year	

**DEPRECIATION AND AMORTIZATION OF WATER PLANT (Accounts 403-405)**

State below the rules by which the respondent determined the amounts of charges for the depreciation and amortization of water plant. Show the rates used in computing the depreciation and amortization charges for the year, and state if any change has been made in the rates used or methods of determining depreciation and amortization charges from those used for the preceding year.

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INCOME STATEMENT

Line No.	Account (c)	Sch. Page No. (b)	This Year (c)	Last Year (d)	Increase or (Decrease) (e)
1	<b>UTILITY OPERATING INCOME</b>				
2	Operating Revenues (400)	11			
3	Operating Expenses:				
4	Operation and maintenance expense (401-402)	13-14			
5	Depreciation expense (403)	9			
6	Amortization (404-407)	16			
7	Taxes other than income taxes (408.1)	16			
8	Income taxes (409.1)				
9	Provision for deferred income taxes (410.1)				
10	Income taxes deferred in prior years - Cr. (411.1)				
11	Investment tax credits, deferred to future periods (412.1)				
12	Investment tax credits, restored to operating income (412.2)				
13	Total operating expenses				
14					
15	Operating Income				
16	Income from utility plant leased to others (413)				
17	Gains (losses) from disposition of utility property (414)				
18	Total operating income				
19	<b>OTHER INCOME AND DEDUCTIONS</b>				
20	Other Income:				
21	Income from mase, jobbing and contract work (415-16)				
22	Income from nonutility operations (417) (Class C)				
23	Nonoperating rental income (418)				
24	Interest and dividend income (419)				
25	Allowance for funds used during construction (420)				
26	Miscellaneous nonoperating income (421)				
27	Gains (losses) from disposition of property (422)				
28	Total other income				
29	Other Income Deductions:				
30	Miscellaneous amortization (425)				
31	Miscellaneous income deductions (426)				
32	Total other income deductions				
33	Taxes Applicable to Other Income and Deductions:				
34	Taxes other than income taxes (408.2)				
35	Income taxes (409.2)				
36	Income taxes deferred-net (410.2-411.2)				
37	Investment tax credits-net (412.3-412.4)				
38	Total taxes on other income and deductions				
39	Net other income and deductions				
40	<b>INTEREST CHARGES</b>				
41	Interest on long-term debt (427)				
42	Amortization of debt discount and expense (428)				
43	Amortization of premium on debt - Cr. (429)				
44	Interest on debt to associated companies (430)				
45	Other interest expense (431)				
46	Total interest charges				
47	Income before extraordinary items				
48	<b>EXTRAORDINARY ITEMS</b>				
49	Extraordinary income (433)				
50	Extraordinary deductions (434)				
51	Income taxes, extraordinary items (409.3)				
52	Total extraordinary items				
53					
54	Net Income				

UTILITY OPERATING INCOME BY DEPARTMENTS						
Line No.	WATER		SEWER		OTHER DEPT. (Specify)	
	This Year (a)	Increase (Decrease) (b)	This Year (c)	Increase (Decrease) (d)	This Year (e)	Increase (Decrease) (f)
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NOTES TO INCOME STATEMENT

Line No.	Assets and Other Debits (a)	Sch. Page No. (b)	Balance Beginning of Year (c)	Balance End of Year (d)	Increase (Decrease) (e)
1	<b>UTILITY PLANT</b>				
2	Water Utility Plant (100-109)	7-8			
3	Less: Accumulated provision for depreciation				
4	and amortization of water plant (110)	9			
5	Net water plant				
6					
7	Sewer and other utility plant				
8	Less: Accumulated provision for depreciation				
9	and amortization				
10	Net sewer and other plant				
11	Total net utility plant				
12					
13	<b>OTHER PROPERTY AND INVESTMENTS</b>				
14	Nonutility property (121)				
15	Less: Accumulated prov. for depreciation and amort. of				
16	nonutility property (122)				
17	Net nonutility property				
18	Other investments (124)				
19	Special funds (125)	6			
20					
21	Total other property and investments				
22					
23	<b>CURRENT AND ACCRUED ASSETS</b>				
24	Cash and working funds (131)				
25	Temporary cash investments (132)				
26	Notes receivable (141)				
27	Customer accounts receivable (142)				
28	Other accounts receivable (143)				
29	Accum. provision for uncollectible accts.-cr. (144)				
30	Notes receivable from associated companies (145) (Class C)				
31	Accts. receivable from associated companies (146) (Class C)				
32	Materials and supplies (150)				
33	Prepayments (166)				
34	Other current and accrued assets (170)				
35					
36	Total current and accrued assets				
37					
38	<b>DEFERRED DEBITS</b>				
39	Unauthorized debt discount and expense (181)				
40	Extraordinary property losses (182)				
41	Other deferred debits (183)				
42					
43	Total deferred debits				
44					
45	Total Assets and Other Debits				

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BALANCE SHEET (Continued)					
Line No.	Liabilities and Other Credits (a)	Sch. Page No. (b)	Balance Beginning of Year (c)	Balance End of Year (d)	Increase (Decrease) (e)
1	<b>EQUITY CAPITAL</b>				
2	Common capital stock (201)	6			
3	Preferred capital stock (204)	6			
4	Other paid-in capital (207)				
5	Installments received on capital stock (212)				
6	Discount on capital stock (213)				
7	Capital stock expenses (214)				
8	Retained earnings (215-216)	5			
9	Reacquired capital stock (217)				
10	Non-corporate proprietorship (218)	5			
11	Total equity capital				
12	<b>LONG-TERM DEBT</b>				
13	Bonds (221)	6			
14	Advances from associated companies (223)	6			
15	Other long-term debt (224)	6			
16	Total long-term debt				
17	<b>CURRENT AND ACCRUED LIABILITIES</b>				
18	Notes payable (231)				
19	Accounts payable (232)				
20	Notes payable to associated companies (233) (Class C)				
21	Accounts payable to associated companies (234) (Class C)				
22	Customer deposits (235)				
23	Taxes accrued (236)				
24	Interest accrued (237)				
25	Other current and accrued liabilities (238)				
26	Total current and accrued liabilities				
27	<b>DEFERRED CREDITS</b>				
28	Unamortized premium on debt (251)				
29	Customer advances for construction (252)				
30	Other deferred credits (253)				
31	Accumulated deferred investment tax credits (255)				
32	Total deferred credits				
33	<b>OPERATING RESERVES</b>				
34	Property insurance reserve (261)				
35	Injuries and damages reserve (262) (Class C)				
36	Pensions and benefits reserve (263) (Class C)				
37	Miscellaneous operating reserves (265)				
38	Total operating reserves				
39	<b>CONTRIBUTIONS IN AID OF CONSTRUCTION</b>				
40	Contributions in aid of construction (271)				
41	<b>ACCUMULATED DEFERRED INCOME TAXES</b>				
42	Accelerated amortization (281)				
43	Liberalized depreciation (282)				
44	Other (283)				
45	Total accumulated deferred income taxes				
46					
47	Total Liabilities and Other Credits				

**APPROPRIATED RETAINED EARNINGS (Account 215)**

Line No.	Purpose of Appropriation (a)	Balance End of Year (b)
1		
2		
3		
4		
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**UNAPPROPRIATED RETAINED EARNINGS (Account 216)**

Line No.	Particulars (a)	This Year (b)	Last Year (c)
16			
17	Unappropriated retained earnings (at beginning of period)		
18			
19	Balance transferred from income (435)		
20	Appropriations of retained earnings (436)		
21	Dividends declared - preferred stock (437)		
22	Dividends declared - common stock (438)		
23	Adjustments to retained earnings (439) (Explain)		
24			
25			
26	Net increase (decrease) to retained earnings		
27	Unappropriated retained earnings (at end of period)		

**NON-CORPORATE PROPRIETORSHIP (Account 218)**

Line No.	Particulars (a)	This Year (b)	Last Year (c)
32	Balance at Beginning of Period		
33	Debits (Explain)		
34			
35			
36			
37	Credits (Explain)		
38			
39			
40			
41	Balance at end of period		

Notes To Pages 3-5.

DETAILS OF SINKING FUNDS AND OTHER SPECIAL FUNDS (Account 125)						
Line No.	Name of Fund (a)	Balance Beginning of Year (b)	Additions		Deductions (e)	Balance End of Year (f)
			Principal (c)	Income (d)		
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12	Total					

  

CAPITAL STOCK (Accounts 201 - 204)							
Line No.	Class and Series of Stock (a)	Number of Shares Authorized (b)	Par Value Per Share of Par Value Stock (c)	Stated Value Per Share of Nonpar Stock (d)	Outstanding Per Balance Sheet		Dividends Per Share This Year (g)
					Shares (e)	Amount* (only if) (f)	
19	Common						
20							
21							
22							
23							
24	Preferred						
25							
26							
27							
28							
29							
30	*Total amount outstanding without reduction for amounts held by respondent.						

  

LONG TERM DEBT (Accounts 221 - 224)						
Line No.	Class and Series of Obligation (a)	Maturity Date of Issue (b)	Date of Maturity (c)	Outstanding Per Balance Sheet (d)	Interest For Year	
					Rate (e)	Amount (f)
37						
38						
39						
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41						
42						
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45						
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47						
48						
49						
50						
51						
52	Total	XX	XX		XX	



# **WATER UTILITY PLANT ACCOUNTS**

LGR 20:08  
Revised 10/1/80

1. Report by prescribed accounts the original cost of water plant in service and the additions and retirements of such plant during the year.
2. State in a footnote the general character of any adjustments in column (e).

Line No.	Acct. No.	Account (a)	Balance Beginning of Year (b)	Additions (c)	Retirements (d)	Adjustments (e)	Balance End of Year (f)
1		<b>1. Intangible Plant</b>					
2	301	Organization					
3	302	Franchises and Consents					
4	303	Miscellaneous Intangible Plant					
5		<b>Total Intangible Plant</b>					
6		<b>2. Source of Supply Plant</b>					
7	310	Land and Land Rights					
8	311	Structures and Improvements					
9	312	Collecting and Impounding Reservoirs					
10	313	Lake, River and Other Intakes					
11	314	Wells and Springs					
12	315	Infiltration Galleries and Tunnels					
13	316	Supply Mains					
14	317	Other Water Source Plant					
15		<b>Total Source of Supply Plant</b>					
16		<b>3. Pumping Plant</b>					
17	320	Land and Land Rights					
18	321	Structures and Improvements					
19	322	Boiler Plant Equipment					
20	323	Other Power Production Equipment					
21	324	Steam Pumping Equipment					
22	325	Electric Pumping Equipment					
23	326	Diesel Pumping Equipment					
24	327	Hydraulic Pumping Equipment					
25	328	Other Pumping Equipment					
26		<b>Total Pumping Plant</b>					
27		<b>4. Water Treatment Plant</b>					
28	330	Land and Land Rights					
29	331	Structures and Improvements					
30	332	Water Treatment Equipment					
31		<b>Total Water Treatment Plant</b>					

WATER UTILITY PLANT ACCOUNTS (Continued) CLASS C							LGR 20-08 Revised 10/1/80
Use No.	Acct. No.	Account (a)	Balance Beginning of Year (b)	Additions (c)	Retirements (d)	Adjustments (e)	Balance End of Year (f)
1		5. Transmission and Distribution Plant					
2	340	Land and Land Rights					
3	341	Structures and Improvements					
4	342	Distribution Reservoirs and Sandpiles					
5	343	Transmission and Distribution Mains					
6	344	Fire Mains					
7	345	Services					
8	346	Meters					
9	347	Meter Installations					
10	348	Hydrants					
11	349	Other Transmission and Distribution Plant					
12		Total Transmission and Distribution Plant					
13		6. General Plant					
14	389	Land and Land Rights					
15	390	Structures and Improvements					
16	391	Office Furniture and Equipment					
17	392	Transportation Equipment					
18	393	Stores Equipment					
19	394	Tools, Shop and Garage Equipment					
20	395	Laboratory Equipment					
21	396	Power Operated Equipment					
22	397	Communication Equipment					
23	398	Miscellaneous Equipment					
24	399	Other Tangible Property					
25		Total General Plant					
26	101	Total Water Utility Plant in Service					
27	102	Completed Construction Not Classified					
28	103	Utility Plant in Process of Reclassification					
29	104	Utility Plant Leased to Others					
30	105	Property Held for Future Use					
31	106	Utility Plant Purchased or Sold					
32	107	Construction Work in Progress					
33	108	Utility Plant Acquisition Adjustments					
34	109	Other Utility Plant Adjustments					
35		Total Water Utility Plant					



**CLASS C**

**ACCUMULATED PROVISION FOR DEPRECIATION AND  
AMORTIZATION OF UTILITY PLANT (Account 110)**

Line No.	Particulars (a)	Total (b)
1	Balance Beginning of Year	
2	Credits During Year Charged To:	
3	Depreciation Expense (403)	
4	Amortization (404)	
5	Clearing Accounts	
6	Salvage	
7	Other Credits (Specify)	
8		
9		
10		
11	Total Credits	
12	Debits During Year Charged To:	
13	Book Cost of Plant Retired	
14	Cost of Removal	
15	Other Debits (Specify)	
16		
17		
18		
19	Total Debits	
20		
21	Balance End of Year	

**DEPRECIATION AND AMORTIZATION OF WATER PLANT (Accounts 403-404)**

State below the rules by which the respondent determined the amounts of charges for the depreciation and amortization of water plant. Show the rates used in computing the depreciation and amortization charges for the year, and state if any change has been made in the rates used or methods of determining depreciation and amortization charges from those used for the preceding year.

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**WATER UTILITY PLANT ACCOUNTS (Continued) CLASS D**

Line No.	Acct. No.	Account (a)	Balance Beginning of Year (b)	Additions (c)	Retirements (d)	Adjustments (e)	Balance End of Year (f)
1							
2	340	Land and Land Rights					
3	341	Structures and Improvements					
4	342	Distribution Reservoirs and Standpipes					
5	343	Transmission and Distribution Mains					
6	344	Fire Mains					
7	345	Services					
8	346	Meters					
9	347	Meter Installations					
10	348	Hydrants					
11	349	Other Transmission and Distribution Plant					
12		Total Transmission and Distribution Plant					
13							
14	370	Land and Land Rights					
15	371	Structures and Improvements					
16	372	Office Furniture and Equipment					
17	373	Transportation Equipment					
18	375	Other General Equipment					
19		Total General Plant					
20							
21	390	Other Tangible Property					
22	391	Utility Plant Purchased or Sold					
23	392	Utility Plant in Process of Reclassification					
24	393	Utility Plant Leased to Others					
25	394	Property Held for Future Use					
26	395	Construction Work in Progress					
27	396	Utility Plant Acquisition Adjustments					
28	397	Other Utility Plant Adjustments					
29		Total Other Utility Plant					
30							
31		Total Water Utility Plant					

**CLASS D**

**ACCUMULATED PROVISION FOR DEPRECIATION AND  
AMORTIZATION OF UTILITY PLANT (Account 110)**

Line No.	Particulars (a)	Total (b)
1	Balance Beginning of Year	
2	Credits During Year Charged To:	
3	Depreciation Expense (403)	
4	Amortization (404-405)	
5	Clearing Accounts	
6	Salvage	
7	Other Credits (Specify)	
8		
9		
10		
11	Total Credits	
12	Debits During Year Charged To:	
13	Book Cost of Plant Retired	
14	Cost of Removal	
15	Other Debits (Specify)	
16		
17		
18		
19	Total Debits	
20		
21	Balance End of Year	

**DEPRECIATION AND AMORTIZATION OF WATER PLANT (Accounts 403-405)**

State below the rules by which the respondent determined the amounts of charges for the depreciation and amortization of water plant. Show the rates used in computing the depreciation and amortization charges for the year, and state if any change has been made in the rates used or methods of determining depreciation and amortization charges from those used for the preceding year.

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This Page Should Be Completed By Respondents Operating More Than One Utility Department or Water Division.

**INCOME STATEMENT  
WATER DEPARTMENT OR DIVISION**

Line No.	Account (a)	Sch. Page No. (b)	This Year (c)	Last Year (d)	Increase or (Decrease) (e)
1	<b>UTILITY OPERATING INCOME</b>				
2	Operating revenues (400)	11			
3	Operating expenses:				
4	Operation and maintenance expense (401-402)	13-14			
5	Depreciation expense (403)	9			
6	Amortization (404-407)	15			
7	Taxes other than income taxes (408.1)	16			
8	Income taxes (409.1)				
9	Provision for deferred income taxes (410.1)				
10	Income taxes deferred in prior years-Cr. (411.1)				
11	Investment tax credits, deferred to future periods (412.1)				
12	Investment tax credits, restored to operating income (412.2)				
13	Total operating expenses				
14					
15	Operating income				
16	Income from utility plant leased to others (413)				
17	Gains (losses) from disposition of utility property (414)				
18					
19	Total operating income				
20	<b>DISTRIBUTION OF OTHER INCOME</b>				
21	<b>AND DEDUCTIONS (As Available)</b>				
22	Other income				
23	Other income deductions				
24	Taxes applicable to other income and deductions				
25	Net other income and deductions				
26	<b>INTEREST CHARGES</b>				
27	Interest on long-term debt				
28	Debt discount or premium - net				
29	Other interest				
30	Total interest charges				
31	Income before extraordinary items				
32	Extraordinary items				
33					
34	Net income				
Line No.	Additional Information For Water Department (a)	Balance Beginning of Year (b)	Balance End of Year (c)		
39	Retirement work in progress - give account title and number this balance is included in:				
40	Contributions in aid of construction (271)				
41	Customer advances for construction (252)				
42	Materials and supplies (150)				
43	Prepayments (151)				
44	Accumulated deferred income taxes (281-283)				
45	Accumulated deferred investment tax credits (255)				

# **WATER OPERATING REVENUES (Account 400)**

LGR 20-08  
Revised 10/1/80

Where customer meters record cubic feet, multiply cubic feet by 7.48 to obtain number of gallons. Report estimated gallons for unmetered sales.

Line No.	Account (a)	Operating Revenues		Average Number of Customers (d)	Gallons of Water Sold (600 million) (e)
		Amount for Year (b)	Increase or Decrease from Preceding Year (c)		
1					
2	460. Unmetered Sales to General Customers				
3	460.1 Unmetered Sales to Residential Customers				
4	460.2 Unmetered Sales to Commercial Customers				
5	460.3 Unmetered Sales to Industrial Customers				
6	460.4 Unmetered Sales to Public Authorities				
7	Total				
8	461. Metered Sales to General Customers				
9	461.1 Metered Sales to Residential Customers				
10	461.2 Metered Sales to Commercial Customers				
11	461.3 Metered Sales to Industrial Customers				
12	461.4 Metered Sales to Public Authorities				
13	Total				
14	462. Private Fire Protection Service				
15	463. Public Fire Protection Service				
16	464. Other Sales to Public Authorities				
17	465. Sales to Irrigation Customers				
18	466. Sales for Resale				
19	467. Interdepartmental Sales				
20					
21	Total Sales of Water.				
22					
23					
24	470. Forfeited Discounts				
25	471. Miscellaneous Service Revenues (Class C)				
26	472. Rents from Water Property (Class C)				
27	473. Interdepartmental Rents (Class C)				
28	474. Other Water Revenues				
29					
30	Total Other Operating Revenues				
31					
32	Total Water Operating Revenues				

**SALES OF WATER TO GENERAL CUSTOMERS — BY MONTHS (Accounts 460-461)**

Line No.	Month (or Other Billing Period) (a)	Acct. 460 — Unmetered			Acct. 461 — Metered		
		Revenue (b)	Estimated Gallons Sold (000 Omitted) (c)	Number of Customers (d)	Revenue (e)	Gallons Sold (000 Omitted) (f)	Number of Customers (g)
1							
2							
3							
4							
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9							
10							
11							
12							
13	Total						

**SALES FOR RESALE — BY MONTHS (Account 466)**

- Report below the information specified concerning water sold during the year to other water utilities or to public authorities for distribution to ultimate consumers.
- The quantities reported should be those shown by the bills rendered to the purchasers.
- The sales should be reported by months or other billing period for each utility.
- Attach continuation sheets as necessary.

Line No.	Name of Other Water Utility (a)	Billing Period (b)	Gallons Sold (000 Omitted) (c)	Revenue (d)
24				
25				
26				
27				
28				
29				
30				
31				
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WATER OPERATION AND MAINTENANCE EXPENSES			
Line No.	Class C Account (a)	Amount for Year (b)	Increase or Decrease from Preceding Year (c)
1	<b>1. Source of Supply Expenses</b>		
2	Operation		
3	600. Operation Labor		
4	601. Purchased Water		
5	602. Operation Supplies and Expenses		
6	Maintenance		
7	605. Maintenance of Water Source Plant		
8	Total Source of Supply Expenses		
9	<b>2. Pumping Expenses</b>		
10	Operation		
11	620. Operation Labor		
12	621. Fuel for Power Production		
13	622. Fuel or Power Purchased for Pumping		
14	623. Operation Supplies and Expenses		
15	Maintenance		
16	625. Maintenance of Pumping Plant		
17	Total Pumping Expenses		
18	<b>3. Water Treatment Expenses</b>		
19	Operation		
20	630. Operation Labor		
21	631. Chemicals		
22	632. Operation Supplies and Expenses		
23	Maintenance		
24	635. Maintenance of Water Treatment Plant		
25	Total Water Treatment Expenses		
26	<b>4. Transmission and Distribution Expenses</b>		
27	Operation		
28	640. Operation Labor		
29	641. Operation Supplies and Expenses		
30	Maintenance		
31	650. Maintenance of Distribution Reservoirs and Standpipes		
32	651. Maintenance of Mains		
33	652. Maintenance of Services		
34	653. Maintenance of Meters		
35	654. Maintenance of Hydrants		
36	655. Maintenance of Other Plant		
37	Total Transmission and Distribution Expenses		
38	<b>5. Customer Accounts Expenses</b>		
39	Operation		
40	901. Meter Reading Labor		
41	902. Accounting and Collecting Labor		
42	903. Supplies and Expenses		
43	904. Uncollectible Accounts		
44	Total Customer Accounts Expenses		
45	<b>5. Customer Accounts Expenses</b>		
46	Operation		
47	907. Customer Service and Information Expenses		
48	<b>7. Sales Promotion Expenses</b>		
49	Operation		
50	910. Sales Promotion Expenses		



WATER OPERATION AND MAINTENANCE EXPENSES			
Line No.	Class C Account (Continued) (a)	Amount for Year (b)	Increase or Decrease from Preceding Year (c)
1	<b>B. Administration and General Expenses</b>		
2	Operation		
3	920. Administrative and General Salaries		
4	921. Office Supplies and Other Expenses		
5	922. Administrative Expenses Transferred -- Cr.		
6	923. Outside Services Employed		
7	924. Property Insurance		
8	925. Injuries and Damages		
9	926. Employee Pensions and Benefits		
10	927. Franchise Requirements		
11	928. Regulatory Commission Expenses		
12	930.1 Institutional or Goodwill Advertising Expenses		
13	930.2 Miscellaneous General Expenses		
14	930.3 Research and Development Expenses		
15	933. Transportation Expenses		
16	Maintenance		
17	935. Maintenance of General Plant		
18	Total Administrative and General		
19			
20	Total Water Operation and Maintenance Expenses--Class C		
Line No.	Class D Account (a)	Amount for Year (b)	Increase or Decrease from Preceding Year (c)
28	<b>1. Plant Operation and Maintenance</b>		
29	600. Salaries and Wages		
30	610. Purchased Water		
31	620. Fuel or Power Purchased for Pumping		
32	630. Chemicals		
33	640. Supplies and Expenses		
34	650. Repairs of Water Plant		
35	660. Transportation Expenses		
36			
37	Total Plant Operation and Maintenance Expenses		
38	<b>2. General Expenses</b>		
39	680. Administrative and General Salaries		
40	681. Office Supplies and Other Expenses		
41	682. Outside Services Employed		
42	684. Insurance Expense		
43	685. Employee Pensions and Benefits		
44	688. Regulatory Commission Expense		
45	689. Miscellaneous General Expenses		
46	690. Uncollectible Accounts		
47			
48	Total General Expenses		
49			
50	Total Water Operation and Maintenance Expenses--Class D		



### PURCHASED WATER

1. Report below the information called for concerning water purchased during the year.
2. The quantities reported should be those shown by the bills rendered by the vendor.
3. The purchases should be reported by months or other billing period for each vendor.
4. Attach continuation sheets as necessary.

Line No.	Name of Vendor (a)	Billing Period (b)	Quantities Purchased (000 Gallons) (c)	Cost (d)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13	Total			

### DISTRIBUTION OF SALARIES AND WAGES

Amounts originally charged to clearing accounts should be distributed to final classifications in column (c). Estimates may be used in such distribution provided that a reasonable approximation of final classification is obtained.

Line No.	Particulars (a)	Direct Payroll Distributions (b)	Allocation of Amounts Charged Clearing Accounts (c)	Total (d)
25				
26	Water Operation & Maintenance Exp.			
27				
28	Sewer Operation & Maintenance Exp.			
29	Other Dept. _____			
30	Operation & Maintenance Exp.			
31	Total of all Utility Departments			
32	Operation & Maintenance Exp.			
33	Total Merchandise and Jobbing			
34	Total Utility Plant Construction			
35	Total Utility Plant Retirements			
36	Total All Other Accounts			
37	Clearing Accounts			
38				
39	TOTAL SALARIES & WAGES		XXXXX	
40	Total number of employees at end of year, including administrative, operating, maintenance, construction and other employees:			
41			Water	
42			Sewer	
43			Dept.	
44			Total	
45	Describe hereunder the general bases used in allocating to utility departments the several classes of expenses and salaries:			
46				
47				
48				
49				
50				
51				

<b>AMORTIZATION (Accounts 404-407) CLASS C ONLY</b>			
Line No.	Amortization Account (a)	This Year Amount (b)	Increase or (Decrease) (c)
1			
2	404 Limited-Term Utility Plant		
3			
4	405 Other Utility Plant		
5			
6	406 Utility Plant Acquisition Adjustments		
7			
8	407 Property Losses		
9			
10	Total Amortization		

<b>TAXES OTHER THAN INCOME TAXES (Account 408)</b>			
Line No.	Particulars Type of Tax (a)	Acct. 408.1 Operating Income (b)	Acct. 408.2 Other Income and Deductions (c)
18			
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52			
53	Total Account 408.1 & 408.2		

**MAINS (FEET)**

Line No.	Kind of Pipe (CAST IRON, GALVANIZED IRON, COATED STEEL, ETC.) (a)	Diameter of Pipe (b)	First of Year (c)	Added (d)	Removed or Abandoned (e)	End of Year (f)
1						
2						
3						
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22						

**SERVICES**

Line No.	Size and Kind of Pipe (a)	Utility Owned Services in Use				Services in Use End of Year Not Included in Utility Accts. (f)
		First of Year (b)	Added During Year (c)	Removed or Disconnected During Year (d)	End of Year (e)	
31						
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### METERS

Include in Columns (b), (c), (d), and (f) meters in stock as well as those in service. Report in Column (c) all meters purchased during year and in Column (d) all meters junked, sold, or otherwise permanently retired during the year. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.

Line No.	Size of Meter (a)	Number of Utility Owned Meters					Number of Meters Owned by Customers in Use End of Year (g)
		First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or Decrease (e)	End of Year (f)	
1							
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16							

### HYDRANTS

Line No.	Description (TYPE, SIZE OF BRANCH OR VALVE OPENING, NUMBER AND SIZE OF NOZZLES ETC.) (a)	No. First of Year (b)	Added (c)	Retired or Removed (d)	No. End of Year (e)
23	Public Fire Protection				
24					
25					
26					
27					
28					
29					
30					
31	Private Fire Protection				
32					
33					
34					
35					
36					
37					

### COMMUNITIES SERVED

Line No.	Name of Cities, Towns and Unincorporated Communities (a)	No. of Customers End of Year (b)	Population Served (c)
44			
45			
46			
47			
48			

## POWER, PUMPING AND PURCHASED WATER STATISTICS

Omit '000's in reporting gallons of water.

Line No.	Particulars (a)	Gallons of Water Purchased (b)	Gallons of Water Pumped per Month by		Total all Methods (e)
			Electric Power (c)	(d)	
1	Gallons station pumping into distribution mains:				
2	January .....				
3	February .....				
4	March .....				
5	April .....				
6	May .....				
7	June .....				
8	July .....				
9	August .....				
10	September .....				
11	October .....				
12	November .....				
13	December .....				
14	Total for year				
15	Total gallons of first stage pumping (estimated if not metered)* .....				
16	Measured or estimated gallons of water used in backwashing during year .....				
17	Measured or estimated gallons of water used in blowing settling basins during year .....				
18	Gallons pumped into distribution mains. (From line 14, col. e above) .....				
19	Less: Gallons sold (From page 11, line 21) .....				
20	Losses and unaccounted for .....				
21	Percent unaccounted for (Line 20 ÷ line 18) .....				
22	If more than 15%, indicate causes below and state what action has been taken to reduce water loss.				
23					
24					
25					
26					
27					
28					
29					
30	*First stage pumping applies only when water is pumped twice before entering distribution system, and the term is defined as pumping from source of supply to				
31	suction well or reservoir from which water is pumped into distribution mains.				
32	POWER PUMPING:				
33	Steam:				
34	a. Tons of coal used .....				
35	b. Cu. ft. of gas used .....				
36	Electric:				
37	a. K.W.H. used .....				
38	b. Name of company from which electric energy is purchased .....				
39					
40					
41	SOURCE OF WATER SUPPLY				
42	a. Name of River .....				
43	b. Name of Lake .....				
44	c. Number of Springs .....				
45	d. Number of Wells .....				
46	TYPE OF SUPPLY:				
47	a. Gravity or pumping .....				
48	b. If a combination thereof, give gallons delivered by each .....				
49					
50	RESERVOIR:				
51	a. Storage capacity .....		M. Gals. Type, i.e., concrete, brick, wood or steel tank, etc. ....		
52	b. Elevation above city .....		pressure at pumps when operating .....		
53			pressure at pumps when not operating .....		
54					
55					

**IDENTITY OF RESPONDENT**

1. **Exact name of respondent.**
2. **If name of respondent was changed during year, give particulars of change and date change became effective.**
3. **Address of principal business office at end of year.**
4. **Name and title of officer having custody of the general corporate books of account and address of office where the general corporate books are kept.**
5. **Name of State under the laws of which respondent is incorporated and date of incorporation.**
6. **If respondent is not incorporated, give the type of organization and date organized.**
7. **If at any time during the year the property of respondent was held by a receiver or trustee, give (a) name of receiver or trustee, (b) date such receiver or trustee took possession, (c) the authority by which the receivership or trusteeship was created, and (d) date when possession by receiver or trustee ceased.**
8. **State the classes of utility and other services furnished by respondent during the year.**

### OFFICERS AND DIRECTORS OR OFFICIALS

Report below the officers and directors of respondent at end of year. If there were any changes during year, show title, name, and address of previous officer or director and date of change. List officers first, then directors, listing twice officers who are also directors.

Line No.	Name (a)	Official Title (b)	Principal Business Address (c)
1			
2			
3			
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16	State number of meetings of board of directors held during year .....		
17	State number of directors required to constitute a quorum .....		
18	State total amount of directors' fees paid during year .....		

### SECURITY HOLDERS AND VOTING POWERS

Report below the names and addresses of the 20 security holders of the respondent who, at the end of the year, had the highest voting powers in the respondent, and state the number of votes which each would have had a right to cast on that date, if a meeting were then in order. If any such holder held in trust, give the known particulars of the trust.

Line No.	Name and Address of Security Holder (a)	Number of Votes at End of Year			
		Total Number of Votes (b)	Common Stock (c)	Preferred Stock (d)	Other Securities With Voting Power (e)
29					
30					
31					
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38					
39					
40					
41					
42					
43					
44					
45					
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49	Total Votes Represented by Above				
50	Total Votes of Securities With Voting Powers				



**IMPORTANT CHANGES DURING THE YEAR**

Hereunder give particulars concerning the matters indicated below. Make the statements explicit and precise, and number them in accordance with the inquiries. Each inquiry must be answered. However, if the word "none" states the fact it may be used in answering any inquiry, or if information is given elsewhere in the report which answers any inquiry, reference to such other schedules will be sufficient.

1. Changes in, and additions to franchise rights; describing (a) the actual consideration given therefor, and (b) from whom acquired. If acquired without the payment of any consideration, state that fact.
2. Acquisition of other companies, reorganization, merger or consolidation with other companies: give names of companies involved, particulars concerning the transactions, and reference to Commission authorization, if any.
3. Purchase or sale of operating units or systems such as generating plants, transmission lines, etc; specifying items, parties, dates and also reference to Commission authorization, if any.
4. Important leaseholds acquired, given, assigned or surrendered, giving effective dates, lengths of terms, names of parties, rents, Commission authorization, if any, and other conditions.
5. Important extensions of system, giving location, new territory covered by distribution system, and dates of beginning operations.
6. Estimated increase or decrease in annual revenues due to important rate changes, giving basis of estimate and stating for each revenue classification the amounts of increase or decrease and the number of customers affected for each such classification.
7. Obligation incurred or assumed by respondent as guarantor for the performance by another of any agreement or obligation, excluding ordinary commercial paper maturing on demand or not later than one year after date of issue, and giving Commission authorization, if any.
8. Changes in articles of incorporation or amendments to charter.
9. Additional matters of fact (not elsewhere provided for) which the respondent may desire to include in its report.

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**IMPORTANT CHANGES DURING THE YEAR (Continued)**

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**NOTE**

IF RESPONDENT DOES NOT OWN PROPERTY REQUIRED TO BE LISTED  
ON ANY OF THE FOLLOWING PROPERTY SHEETS, PLEASE INDICATE  
THIS BY INSERTING "NONE" OR "N/A" ON THE APPROPRIATE FORM.

**DO NOT LEAVE BLANK**

PROPERTY SHEET "A" IS NO LONGER REQUIRED AND THEREFORE NOT  
PART OF THE REPORT

PLEASE NOTE HEADING OF PAGE WHEN FILLING OUT

**I.G.R. 2023**  
**Revised 10:72**

On Property Sheet B, give complete itemized list, together with the book value and the true and actual value of each item listed, of all Classes III and IV property (all real and personal property, exclusive of Classes I and II), owned or operated in West Virginia.

**BOOK VALUES REPORTED MUST AGREE WITH THE BALANCE SHEET.**

**Give a complete explanation for any differences between Book Value and True and Actual Value.**

**IMPORTANT: PLEASE IDENTIFY WHERE PROPERTY IS LOCATED  
(LIST BY COUNTY AND DISTRICT / CITY)**

Book Value (Whole Dollars)	True and Actual Value (Whole Dollars)
-------------------------------	---

[illegible]

14. 11. 2002  
Kern und 11. 2002

**BOOK VALUE REPORTED MUST AGREE WITH THE BALANCE SHEET.**

[illegible]

**THIS SCHEDULE SHOULD INCLUDE ALL EQUIPMENT LEASED FROM OTHERS**

[illegible]

**THIS SCHEDULE SHOULD INCLUDE ALL EQUIPMENT LEASED TO OTHERS**

[illegible]

PURPOSE OF FORM #PTD 20:21

THE REQUESTED INFORMATION IS REQUIRED AS PART OF YOUR ANNUAL REPORT TO THE BOARD OF PUBLIC WORKS FOR PROPERTY TAX PURPOSES. THIS DATA IS REQUIRED UNDER PROVISIONS OF WEST VIRGINIA CODE § 11-6-1 ET SEQ. ANY INDIVIDUAL OR UTILITY FAILING TO FILE A TIMELY REPORT SHALL BE GUILTY OF A MISDEMEANOR AND LIABLE FOR A FINE OF ONE THOUSAND DOLLARS (\$1,000) FOR EACH MONTH SUCH FAILURE CONTINUES. THIS INFORMATION WILL BE REVIEWED BY STATE TAX DEPARTMENT PERSONNEL AND LOCAL COUNTY ASSESSORS TO ENSURE THAT ALL REAL PROPERTY OWNED BY A REPORTING UTILITY IS PROPERLY RECORDED ON THE LAND BOOKS OF THE COUNTY IN WHICH REAL PROPERTY IS OWNED. PROPERTY WILL BE VERIFIED AS OPERATING OR NON-OPERATING AND VERIFIED FOR PROPER TAX ASSESSING BODY. ASSESSOR WILL CERTIFY THAT CURRENT YEAR ACQUISITIONS HAVE BEEN CORRECTLY ENTERED ON THE LAND BOOKS AND NOTED WHEN TAX ASSESSING BODY IS THE BOARD OF PUBLIC WORKS.

INSTRUCTION FOR UTILITY REAL PROPERTY REPORT

1. ENTER UTILITY NAME, ADDRESS, PHONE NUMBER, COUNTY, DISTRICT AND NAME OF INDIVIDUAL COMPLETING REPORT. UTILITIES OPERATING IN MORE THAN ONE COUNTY DISTRICT NEED TO PREPARE A SEPARATE FORM FOR EACH COUNTY DISTRICT.
2. COLUMN A: LIST TAX MAP NUMBER, PARCEL NUMBER AND SIZE OR ACREAGE.
3. COLUMN B: LIST PRESENT USE OF PROPERTY SUCH AS OPERATING, NON-OPERATING, LEASED TO OTHERS OR HELD FOR FUTURE USE.
4. COLUMN C: INDICATE BY AN (X) WHICH TAXING BODY, ASSESSOR OR BOARD OF PUBLIC WORKS, IS CURRENTLY ASSESSING EACH PROPERTY FOR PROPERTY TAXES.
5. COLUMN D: LIST DATE EACH SPECIFIC PROPERTY WAS ACQUIRED.
6. COLUMN E: INDICATE WITH AN (X) ANY PROPERTY ACQUIRED DURING PAST CALENDAR YEAR.
7. COLUMN F: LIST ANY SURFACE OR STRUCTURAL IMPROVEMENTS MADE TO EACH SPECIFIC PARCEL OF REAL PROPERTY. DO NOT LIST PERSONAL PROPERTY OR EQUIPMENT ON THIS REPORT PAGE AS THEY ARE REPORTED ON OTHER PAGES OF THE BOARD OF PUBLIC WORKS REPORT.
8. ANSWER QUESTIONS BELOW PROPERTY LISTING SECTION:  
DID UTILITY ACQUIRE REAL PROPERTY DURING PAST CALENDAR YEAR?  
INDICATE (YES) OR (NO).
9. QUESTIONS CONCERNING PROPER COMPLETION OF THIS FORM SHOULD BE DIRECTED TO:

WEST VIRGINIA STATE TAX DEPARTMENT  
PROPERTY TAX DIVISION  
SPECIAL PROPERTIES SECTION  
PO BOX 1463  
CHARLESTON WV 25325  
(304) 558-3940

COUNTY: \_\_\_\_\_

## DISTRICT: \_\_\_\_\_

COMPLETED BY: \_\_\_\_\_

PURPOSE OF THIS INFORMATION: THE REQUESTED INFORMATION IS REQUIRED AS PART OF YOUR ANNUAL REPORT TO THE BOARD OF PUBLIC WORKS FOR PROPERTY TAX PURPOSES. THIS DATA IS REQUIRED UNDER PROVISIONS OF WEST VIRGINIA CODE § 11-6-1 et seq. ANY INDIVIDUAL OR UTILITY FAILING TO FILE A TIMELY REPORT SHALL BE GUILTY OF A MISDEMEANOR AND LIABLE FOR A FINE OF ONE THOUSAND DOLLARS (\$1,000) FOR EACH MONTH SUCH FAILURE CONTINUES.



A part of the report of \_\_\_\_\_ Company

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**OATH**

State of \_\_\_\_\_

County of \_\_\_\_\_

SS:

I, THE UNDERSIGNED \_\_\_\_\_  
(Name of Officer) (Official Title)

of the \_\_\_\_\_ Company, on my oath say that the return as shown on this and the foregoing pages of this report, has been prepared from the original books, papers and records of said Company, that I have carefully examined the same and declare the same and each page thereof to be a complete and correct statement of the business and affairs of said Company in respect to each and every matter and thing therein set forth, and that all property has been reported at its book value and true and Actual Value, to the best of my knowledge, information and belief; the words "true and actual value" being understood by me to mean that price for which the before mentioned property would sell if voluntarily offered for sale upon such terms as such property is usually sold and not the price which might be realized if said property was sold at a forced sale, and that there have been no expenditures for "additions, and new work" either within or without the State of West Virginia except as shown by the Plant and Investment Account of this report; and that the foregoing return includes all property owned, leased or operated in the State of West Virginia by said Company during the period for which said return is made.

\_\_\_\_\_  
(Official Title)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Notary Public

(The return must be verified on the oath of the President, Vice President, Secretary or Principal Accounting Officer.)