

ANNUAL REPORT

OF

(Name of Respondent)

(Address of Respondent)

TO THE

BOARD OF PUBLIC WORKS

OF THE

STATE OF WEST VIRGINIA

FOR THE YEAR ENDING DECEMBER 31, 2023

Name, title, address and telephone & fax number (including area code) of the person to be contacted concerning this report:

Name _____ Telephone _____

Title _____ Fax _____

Address _____ E-mail _____

Return to: West Virginia State Tax Department
Property Tax Division
Special Properties Section
PO Box 1463
Charleston WV 25325

(304) 558-3940
(304) 558-1150 Fax

■ **Return by: May 1, 2024**

RESPONDENT PLEASE CHECK APPROPRIATE LINE:

Is Your Company

- (a) For Profit Company _____
- (b) Non-Profit Company _____
- (c) Part of Public Service District _____

Are You Filing Under Same Name as Last Year Yes _____ No _____

Are You Filing Under Same Address as Last Year Yes _____ No _____

If Applicable Please State Former Name and / or Address

IMPORTANT NEW REQUIREMENT FOR FILING

Along with the annual report this year are two new inserts that **MUST** be completed. **Failure to complete Insert A and Insert B will result in your annual report being considered incomplete.**

A brief description of each insert follows.

Insert A – Report in whole dollar values the current value of Plant in Service, Material and Supplies, Depreciation, Obsolescence, and Net Value of Plant in Service for current year and four preceding years, Operating Revenue, Operating Expense, Net Operating Income for current year and four preceding years. If applicable, also provide current value of Construction Work in Progress, Pollution Control Equipment, and any other additional value not addressed in the categories above.

Insert B – Describe where the values for Plant in Service, Material and Supplies, Depreciation, Obsolescence, and Net Value of Plant in Service, Operating Revenue, Operating Expense, and Net Operating Income that were reported on Insert A can be located on your annual report or other documentation provided with your annual report. If applicable, also describe where the values for Construction Work in Progress, Pollution Control Equipment, and any other additional value or expense can be located on your annual report or other documentation provided with your annual report.

Example: Net Operating Income of \$100,000 reported on Insert A. Net Operating Income on Insert B may be described as “NOI from Page 19 of Income PDF” or “NOI from page 19 of Income Statement”. Both would be acceptable as a location for data verification of a digital or paper attachment to the annual report.

PART I: IDENTIFICATION

01 Exact Legal Name of Respondent		02 Year of Report
03 Previous Name and Date of Change (If name changed during year)		
04 Address of Principal Business Office at End of Year (Street, City, State, Zip Code)		
05 Name of Contact Person		06 Title of Contact Person
07 Address of Contact Person (Street, City, State, Zip Code)		
08 Telephone of Contact Person, Including Area Code	09 This Report is (1) An Original <input type="checkbox"/> (2) A Resubmission <input type="checkbox"/>	10 Date of Report (Mo, Da, Yr)
11 Name of Officer Having Custody of the Books of Account		12 Title of Officer
13 Address of Officer Where Books of Account Are Kept (Street, City, State, Zip Code)		
14 Name of State Where Respondent is Incorporated	15 Date of Incorporation	16 If Applicable, Reference to Law Incorporated Under
17 Explanation of Manner and Extent of Corporate Control (If the respondent controls or is controlled by any other corporation, business trust, or similar organization)		

PART II: ATTESTATION

The undersigned officer certifies that he/she has examined the accompanying report; that to the best of his/her knowledge, information, and belief, all statements of fact contained in the accompanying report are true and the accompanying report is a correct statement of the business and affairs of the above named respondent in respect to each and every matter set forth therein during the period from and including January 1 to and including December 31 of the year of the report.

01 Name	03 Signature	04 Date Signed (Mo, Da, Yr)
02 Title		

Title 18, U.S.C. 1001, makes it a crime for any person knowingly and willingly to make to any Agency or Department of the United States any false, fictitious or fraudulent statements as to any matter within its jurisdiction.

Name of Respondent	This report is: - (1) <input type="checkbox"/> An Original (2) <input type="checkbox"/> A Resubmission	Date of Report (Mo, Da, Yr)	Year of Report Dec. 31 _____
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PART III: COMPARATIVE BALANCE SHEET

	Assets and Other Debits (a)	Balance at Beginning of Year (b)	Balance at End of Year (c)
01	Utility Plant (101 - 107, 114, 118)		
02	Accumulated Provision for Depreciation and Amortization (110, 119)		
03	NET UTILITY PLANT (Enter total of line 01 less 02)		
04	Utility Plant Adjustments (116)		
05	Gas Stored Underground - Noncurrent		
06	Nonutility Property (121)		
07	Less Accumulated Provision For Depreciation and Amortization - Credit (122)		
08	Other Investments and Special Funds (124 - 129)		
09	Current and Accrued Assets:		
10	Cash and Working Funds (130)		
11	Temporary Cash Investment (136)		
12	Notes and Accounts Receivable 141, 142, 145, 148 (Report amounts applicable to associated companies in a footnote.)		
13	Accumulated Provision for Uncollectible Accounts - Credit (144)		
14	Plant Materials and Operating Supplies (154)		
15	Gas Stored (164.1, 164.2)		
16	Prepayments (165)		
17	Miscellaneous Current and Accrued Assets (174)		
18	TOTAL CURRENT AND ACCRUED ASSETS (Enter total of lines 10 thru 17)		
19	Deferred Debits:		
20	Unamortized Debt Expense (181)		
21	Extraordinary Property Losses (182.1)		
22	Unrecovered Plant and Regulatory Study Costs (182.2)		
23	Miscellaneous Deferred Debits (186)		
24	Deferred Losses from Disposition of Utility Plant (187)		
25	Unamortized Loss on Reacquired Debt (189)		
26	Accumulated Deferred Income Taxes (190)		
27	Unrecovered Purchased Gas Costs (191)		
28	Unrecovered Incremental Gas Costs (192.1)		
29	Unrecovered Incremental Surcharge (192.2)		
30	TOTAL DEFERRED DEBITS (Enter total of Lines 20 thru 29)		
31	TOTAL ASSETS AND OTHER DEBITS (Enter total lines 03 thru 08, 18 and 30)		

Name of Respondent	This report is:	Date of Report (Mo, Da, Yr)	Year of Report Dec. 31 _____
	(1) <input type="checkbox"/> An Original (2) <input type="checkbox"/> A Resubmission		

PART III: COMPARATIVE BALANCE SHEET (Continued)

	Liabilities and Other Credits (a)	Balance at Beginning of Year (b)	Balance at End of Year (c)
01	Common Stock Issued (201)		
02	Preferred Stock Issued (204)		
03	Miscellaneous Paid-In Capital (211)		
04	Installments Received on Capital Stock (212)		
05	Discount on Capital Stock - Debit (213)		
06	Capital Stock Expense - Debit (214)		
07	Retained Earnings (215 - 216)		
08	Reacquired Capital Stock - Debit (217)		
09	Noncorporate Proprietorship (218)		
10	TOTAL PROPRIETARY CAPITAL (Enter total of lines 01 thru 09)		
11	Bonds (221)		
12	Advances From Associated Companies (223)		
13	Other Long-term Debt (Specify in footnote) (224)		
14	Unamortized Premium on Long-term Debt (225)		
15	Unamortized Discount on Long-term Debt - Debit (226)		
16	TOTAL LONG-TERM DEBT (Enter total of lines 11 thru 15)		
17	Other Noncurrent Liabilities:		
18	Obligations Under Capital Leases - Noncurrent (227)		
19	Accumulated Provision for Property Insurance (228.1)		
20	Accumulated Provision for Injuries and Damages (228.2)		
21	Accumulated Provision for Pensions and Pensions (228.3)		
22	Accumulated Miscellaneous Operating Provisions (228.4)		
23	Accumulated Provision for Rate Refunds (229)		
24	TOTAL OTHER NONCURRENT LIABILITIES (Enter Total of Lines 18 thru 23)		
25	Current and Accrued Liabilities:		
26	Notes and Accounts Payable (Report amounts applicable to associated companies in a footnote) (231 - 234)		
27	Customer Deposits (235)		
28	Taxes Accrued (236)		
29	Interest Accrued (237)		
30	Miscellaneous Current and Accrued Liabilities (242)		
31	Obligations Under Capital Leases - Current (243)		
32	TOTAL CURRENT AND ACCRUED LIABILITIES (Enter total of lines 26 thru 31)		
33	Deferred Credits:		
34	Customer Advances for Construction (252)		
35	Other Deferred Credits (253)		
36	Accumulated Deferred Investment Tax Credits (255)		
37	Deferred Gains from Disposition of Utility Plant (256)		
38	Unamortized Gain on Reacquired Debt (257)		
39	Accumulated Deferred Income Taxes (281 to 283)		
40	TOTAL DEFERRED CREDITS (Enter total of lines 34 thru 39)		
41	TOTAL LIABILITIES AND OTHER CREDITS (Enter total of lines 10, 16, 24, 32 and 40)		

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PART IV: STATEMENT OF INCOME FOR THE YEAR

1. Report amounts for accounts 412 and 413. Revenues and Expenses from Utility Plant Leased to Others, in the Other Utility column (h, i or j, k) in a similar manner to a utility department. Spread the amount(s) over lines 01 to 20 as appropriate. Include these amounts in column (b) and (c) totals.

2. Report amounts for account 414. Other Utility Operating Income, in the same manner as accounts 412 and 413.

3. Provide an explanation in Part VII. Notes to Financial Statements, of such unsettled rate proceedings where a contingency exists that refunds of a material amount may need to be made to the utility's customers or which may result in a material refund to the utility with respect to power or gas purchases. State for each year affected the gross revenues or costs to which the contingency relates and the tax effects; include an explanation for the major factors which affect the rights of the utility to retain such revenues or to recover amounts paid with respect to power or gas purchases.

	Account (a)	Total (d to k)		Electric Utility	
		Current Year (b)	Change from Previous Year (c)	Current Year (b)	Change from Previous Year (c)
01	UTILITY OPERATING INCOME				
02	Operating Revenues (400)				
03	Operating Expenses:				
04	Operating Expense (401)				
05	Maintenance Expense (402)				
06	Depreciation Expense (403)				
07	Amortization Expense (Specify by account:)				
08					
09					
10					
11	Taxes Other Than Income Taxes (408.1)				
12	Federal Income Taxes (409.1)				
13	Other Income Taxes (409.1)				
14	Provision For Deferred Income Taxes (410.1)				
15	Provision For Deferred Income Taxes - Credit (411.1)				
16	Investment Tax Credit Adjustments - Net (411.4)				
17	Gains From Disposition of Utility Plant (411.6)				
18	Losses From Disposition of Utility Plant (411.7)				
19	TOTAL UTILITY OPERATING EXPENSES (Enter total of lines 04 - 18)				
20	Net Utility Operating Income (Enter total of line 02 less 19)				

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PART IV: STATEMENT OF INCOME FOR THE YEAR (Continued)

4. Provide an explanation in Part VII, Notes to Financial Statements, of significant amounts of any refunds made or received during the year resulting from settlement of any rate proceeding affecting revenues received or costs incurred for power or gas purchases and a summary of the adjustments made to balance sheet, income, and expense accounts.
5. If any notes appearing in the report to stockholders are applicable to the statement of income, either include such notes in an attachment, or enter such data in Part VII.
6. Provide an explanation in Part VII, Notes *** of only those changes in accounting methods made during the year which had an effect on net income, including the basis of allocations and apportionments from those used in the preceding year. Also, give the approximate dollar effects of such changes.

Gas Utility		Other Utility		Other Utility		Account	
Current Year (f)	Change From Previous Year (g)	Current Year (h)	Change From Previous Year (i)	Current Year (j)	Change From Previous Year (k)		
							01
						(400)	02
							03
						(401)	04
						(402)	05
						(403)	06
							07
							08
							08
							10
						(408.1)	11
						(409.1)	12
						(409.1)	13
						(410.1)	14
						(411.1)	15
						(411.4)	16
						(411.6)	17
						(411.7)	18
						TOTAL	19
						NET	20

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PART IV: STATEMENT OF INCOME FOR THE YEAR (Continued)

	Account (a)	Total	
		Current Year (b)	Change from Previous Year (c)
20	Net Utility Operating Income (Carried Forward from line 20, page 5)		
21	OTHER INCOME AND DEDUCTIONS		
22	Other Income:		
23	Nonutility Operating Income (415-418)		
24	Interest and Dividend Income (419)		
25	Allowance for Other Funds Used During Construction (419.1)		
26	Miscellaneous Nonoperating Income (421)		
27	Gain on Disposition of Property (421.1)		
28	TOTAL OTHER INCOME (Enter total of lines 23 thru 27)		
29	Other Income Deductions:		
30	Loss on Disposition of Property (421.1)		
31	Miscellaneous Amortization (425)		
32	Miscellaneous Income Deductions (426.1 - 426.5)		
33	TOTAL OTHER INCOME DEDUCTIONS (Enter total of lines 30 thru 32)		
34	Taxes Applicable to Other Income and Deductions:		
35	Taxes Other Than Income Taxes (408.2)		
36	Federal Income Taxes (409.2)		
37	Other Income Taxes (409.2)		
38	Provision for Deferred Income Taxes (410.2)		
39	Provision for Deferred Income Taxes - Credit (411.2)		
40	Investment Tax Credit Adjustments - Net (411.5)		
41	Investment Tax Credits (420)		
42	TOTAL TAXES APPLICABLE TO OTHER INCOME AND DEDUCTIONS (Enter total of lines 35 thru 41)		
43	Net Other Income and Deductions (Enter total of lines 28 less 33 and 42)		
44	INTEREST CHARGES		
45	Interest on Long-term Debt (427)		
46	Amortization of Debt Discount and Expense (428)		
47	Amortization of Loss on Reacquired Debt (428.1)		
48	Amortization of Premium on Debt - Credit (429)		
49	Amortization on Gain on Reacquired Debt - Credit (429.1)		
50	Interest on Debt to Associated Companies (430)		
51	Other Interest Expense (431)		
52	Allowance for Borrowed Funds Used During Construction - Credit (432)		
53	Net Interest Charge (Enter total of lines 45 thru 52)		
54	Income Before Extraordinary Items (Enter total of lines 20 and 43, less 53)		
55	EXTRAORDINARY ITEMS		
56	Extraordinary Income (434)		
57	Extraordinary Deductions - Debt (435)		
58	Net Extraordinary Items (Enter total of line 56 less 57)		
59	Income Taxes - Federal and Other (409.3)		
60	Extraordinary Items After Taxes (Enter total of line 58 less 59)		
61	NET INCOME (Enter total of lines 54 and 60)		

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PART XVIII: UTILITY PLANT DATA

	Item (a)	Balance at Beginning of Year (b)	Additions During Year (c)	Retirements During Year (d)	Transfers and Adjustments (e)	Balance at End of Year (f)
01	Gas Utility Plant:					
02	Gas Plant in Service:					
03	Intangible Plant (301 - 303)					
04	Production Plant:					
05	Manufactured Gas Production Plant (304 - 320)					
06	Natural Gas Production Plant:					
07	Natural Gas Production and Gathering Plant (325.1 - 338)					
08	Products Extraction Plant (340 - 347)					
09	TOTAL PRODUCTION PLANT (Enter total of lines 05 thru 08)					
10	Storage Plant:					
11	Underground Storage Plant (350.1 - 357)					
12	Other Storage Plant (360 - 363)					
13	Transmission Plant (365.1 - 371)					
14	Distribution Plant (374 - 387)					
15	General Plant (389 - 399)					
16	TOTAL GAS PLANT IN SERVICE (101) (Enter total of lines 03, 09, 11 thru 15)					
17	Property Under Capital Leases (101.1)					
18	Gas Plant Purchased (102)					
19	Gas Plant Sold (102)					
20	Gas Plant in Process of Reclassification (103)					
21	Gas Plant Leased to Others (104)					
22	Gas Plant Held for Future (105)					
23	Construction Work in Progress - Gas (107)					
24	Gas Plant Acquisition Adjustments (114)					
25	Other Gas Plant Acquisition (116) (Explain)					
26	TOTAL GAS UTILITY PLANT (Enter total of lines 16 thru 25)					
27	Other Utility Plant Departments (118) (Specify)					
28						
29						
30						
31	TOTAL UTILITY PLANT (Enter total of lines 26 thru 30)					

Name of Respondent	This report is: (1) <input type="checkbox"/> An Original (2) <input type="checkbox"/> A Resubmission	Date of Report (Mo, Da, Yr)	Year of Report Dec. 31 _____
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PART X: ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT

Name of Utility Department (a)	Balance at Beginning of Year (b)	Depreciation and Amortization Accruals for Year (c)	Net Changes for Plant Retired During Year (d)	Other Items Debit or Credit (Explain in Footnote) (e)	Balance at End of Year (f)
01 Gas (110)					
02 Other Utility Department (119) (Specify):					
03					
04					
05					
06					
07					

PART XI: CAPITAL STOCK DATA

(Column f refers to total amount outstanding without reduction for amounts held by respondent. Omit cents)

Class and Series of Stock (a)	Number of Shares Authorized (b)	Par Value Per Share of Par Value Stock (c)	Stated Value Per Share of Nonpar Stock (d)	Outstanding Per Balance Sheet	
				Shares (e)	Amount (f)
01					
02					
03					
04					
05					
06					
07					
08					
09					
10					
11					
12					
13					

PART XII: LONG - TERM DEBT DATA

Class and Series of Obligation (a)	Nominal Date of Issue (b)	Date of Maturity (c)	Outstanding Per Balance Sheet (d)	Interest for Year	
				% Rate (e)	Amount (f)
01					
02					
03					
04					
05					
06					
07					
08					
09					
10					
11					
12					
TOTAL					

Name of Respondent	This report is:		Date of Report (Mo, Da, Yr)	Year of Report Dec. 31 _____
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PART XVI: GAS PURCHASES (Accounts 730 - 731.2)

- | | |
|---|--|
| <p>1. Report particulars (details) of gas purchases during the report year.</p> <p>2. Natural gas, for the purposes of classification, means either natural gas unmixed, or any mixture of natural and manufactured gas.</p> <p>3. Provide totals for the following prescribed accounts:</p> <p>730 Natural Gas Purchases
731 Other Gas Purchases
731.1 Purchased Gas Cost Adjustments
731.2 Incremental Gas Cost Adjustments</p> | <p>4. For column (b), state the volume of purchased gas as finally measured for purposes of determining the amount payable for the gas. Include current years receipts of make-up gas that was paid for in prior years.</p> <p>5. For the column (c), enter the total dollar amounts paid and previously paid for the volumes of gas entered in column (b).</p> <p>6. For column (d), enter the average cost per Mcf to the nearest hundredth of a cent ((column c + column b) x 100).</p> |
|---|--|

	Account Title and Number (a)	Mcf of Gas Purchased (Approximate Btu per cu. Ft. at 14.73 psia 60° F) (b)	Amount (Omit cents) (c)	Average Amount Per Mcf ((c + b) x 100) (d)
01	Natural Gas Purchases (730)			
02	Other Gas Purchases (731)			
03	Purchased Gas Cost Adjustments (731.1)			
04	Incremental Gas Cost Adjustments (731.2)			
05	TOTAL			

PART XVII: GAS ACCOUNT - NATURAL GAS

- | | |
|---|--|
| <p>1. The purpose of this part is to account for the quantity of natural gas received and delivered by the respondent. Natural gas means either natural gas unmixed or any mixture of natural and manufactured gas.</p> | <p>2. Enter in column (b) the Mcf as reported in parts indicated for the respective items of receipts and deliveries.</p> <p>3. If the respondent operates two or more systems which are not interconnected, separate pages should be submitted for each system.</p> |
|---|--|

01 Name of System:

	Item (a)	Amount of Mcf (14.73 psia at 60° F) (b)
02	GAS RECEIVED	
03	Natural Gas Produced	
04	Purchased Gas (Enter total of above column b, line 05, Part XVI, Gas Purchases)	
05	Other Receipts (Specify):	
06		
07		
08		
09	TOTAL RECEIPTS (Enter total of lines 03 thru 08)	
10	GAS DELIVERED	
11	Natural Gas Sales (Transcribe entry from page 16, line 12, column c, Part XIII, Gas Sales Data)	
12	Other Deliveries (Specify):	
13		
14		
15		
16	TOTAL DELIVERIES (Enter total of lines 11 thru 15)	
17	Unaccounted for	
18	TOTAL DELIVERIES AND UNACCOUNTED FOR (Enter total of lines 16 and 17)	

(WEST VIRGINIA ONLY)

Name of Respondent _____	This report is: (1) <input type="checkbox"/> (2) <input type="checkbox"/>	An Original A Resubmission	Date of Report (Mo, Da, Yr)	Year of Report Dec. 31 _____
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PART XVIII: UTILITY PLANT DATA

	Item (a)	Balance at Beginning of Year (b)	Additions During Year (c)	Retirements During Year (d)	Transfers and Adjustments (e)	Balance at End of Year (f)
01	Gas Utility Plant					
02	Gas Plant in Service:					
03	Intangible Plant (301 - 303)					
04	Production Plant:					
05	Manufactured Gas Production Plant (304 - 320)					
06	Natural Gas Production Plant					
07	Natural Gas Production and Gathering Plant (325.1 - 338)					
08	Products Extraction Plant (340 - 347)					
08	TOTAL PRODUCTION PLANT (Enter total of lines 05 thru 08)					
10	Storage Plant:					
11	Underground Storage Plant (350.1 - 357)					
12	Other Storage Plant (360 - 363)					
13	Transmission Plant (365.1 - 371)					
14	Distribution Plant (374 - 387)					
15	General Plant (389 - 399)					
16	TOTAL GAS PLANT IN SERVICE (101) (Enter total of lines 03, 08, 11 thru 15)					
17	Properties Under Capital Leases (101.1)					
18	Gas Plant Purchased (102)					
19	Gas Plant Sold (102)					
20	Gas Plant in Process of Reclassification (103)					
21	Gas Plant Leased to Others (104)					
22	Gas Plant Held for Future (106)					
23	Construction Work in Progress -- Gas (107)					
24	Gas Plant Accumulation Adjustments (114)					
25	Other Gas Plant Acquisitions (116) (Explain)					
26	TOTAL GAS UTILITY PLANT (Enter total of lines 16 thru 25)					
27	Other Utility Plant Departments (118) (Specify)					
28						
29						
30						
31	TOTAL UTILITY PLANT (Enter total of lines 26 thru 30)					

(WEST VIRGINIA ONLY)

Name of Respondent	This report is:		Date of Report (Mo, Da, Yr)	Year of Report
	(1) <input type="checkbox"/>	An Original		Dec. 31 _____
	(2) <input type="checkbox"/>	A Resubmission		

PART X: ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT

	Name of Utility Department (a)	Balance at Beginning of Year (b)	Depreciation and Amortization Accruals for Year (c)	Net Changes for Plant Retired During Year (d)	Other Items Debit or Credit (Explain in Footnote) (e)	Balance at End of Year (f)
01	Gas (110)					
02	Other Utility Department (119) (Specify):					
03						
04						
05						
06						
07						

ALLOCATION DATA

Please complete the following if company has interstate** operations - Amounts as listed below must agree with applicable sections of regulatory report.

Utility Plant:	System	WVA
In Service		
Plant In Service (classified)	_____	_____
Plant Purchased or Resold	_____	_____
Complete Construction (not classified)	_____	_____
Experimental Plant (not classified)	_____	_____
Total	_____	_____
Held for Future Use	_____	_____
Construction Work In Progress:		
CWIP - Real Property	_____	_____
CWIP - Personal Property	_____	_____
Acquisition Adjustments	_____	_____
Total Utility Plant	_____	_____
Depreciation Reserve (applicable to above listed accounts)	_____	_____
Materials and Supplies	_____	_____
Revenues	_____	_____
	System	WVA
Gas and Gas Pipeline Company Only – Current Gas Stored	_____	_____
– Noncurrent Gas Stored	_____	_____

** if not applicable please check here _____

WEST VIRGINIA STATE TAX DEPARTMENT

GAS STORED DATA SHEET

Year Ending December 31, _____

Please list in the schedule provided below the ending monthly balances of gas stored for past calendar year and December of previous year. Questions regarding proper completion of this schedule should be directed to the following address:

State Tax Department
Property Tax Division
Special Properties Section
P.O. Box 1463
Charleston, West Virginia 25325

(304) 558 - 3940

Name of Respondent		
Month	Current Gas Stored	Noncurrent Gas Stored
December		
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

NOTE

IF RESPONDENT DOES NOT OWN PROPERTY REQUIRED TO BE LISTED
ON ANY OF THE FOLLOWING PROPERTY SHEETS, PLEASE INDICATE
THIS BY INSERTING "NONE" OR "N/A" ON THE APPROPRIATE FORM.

DO NOT LEAVE BLANK

PROPERTY SHEET "A" IS NO LONGER REQUIRED AND THEREFORE NOT
PART OF THE REPORT

PLEASE NOTE HEADING OF PAGE WHEN FILLING OUT

PURPOSE OF FORM #PTD 20:21

THE REQUESTED INFORMATION IS REQUIRED AS PART OF YOUR ANNUAL REPORT TO THE BOARD OF PUBLIC WORKS FOR PROPERTY TAX PURPOSES. THIS DATA IS REQUIRED UNDER PROVISIONS OF WEST VIRGINIA CODE § 11-6-1 ET SEQ. ANY INDIVIDUAL OR UTILITY FAILING TO FILE A TIMELY REPORT SHALL BE GUILTY OF A MISDEMEANOR AND LIABLE FOR A FINE OF ONE THOUSAND DOLLARS (\$1,000) FOR EACH MONTH SUCH FAILURE CONTINUES. THIS INFORMATION WILL BE REVIEWED BY STATE TAX DEPARTMENT PERSONNEL AND LOCAL COUNTY ASSESSORS TO ENSURE THAT ALL REAL PROPERTY OWNED BY A REPORTING UTILITY IS PROPERLY RECORDED ON THE LAND BOOKS OF THE COUNTY IN WHICH REAL PROPERTY IS OWNED. PROPERTY WILL BE VERIFIED AS OPERATING OR NON-OPERATING AND VERIFIED FOR PROPER TAX ASSESSING BODY. ASSESSOR WILL CERTIFY THAT CURRENT YEAR ACQUISITIONS HAVE BEEN CORRECTLY ENTERED ON THE LAND BOOKS AND NOTED WHEN TAX ASSESSING BODY IS THE BOARD OF PUBLIC WORKS.

INSTRUCTION FOR UTILITY REAL PROPERTY REPORT

1. ENTER UTILITY NAME, ADDRESS, PHONE NUMBER, COUNTY, DISTRICT AND NAME OF INDIVIDUAL COMPLETING REPORT. UTILITIES OPERATING IN MORE THAN ONE COUNTY DISTRICT NEED TO PREPARE A SEPARATE FORM FOR EACH COUNTY DISTRICT.
2. COLUMN A: LIST TAX MAP NUMBER, PARCEL NUMBER AND SIZE OR ACREAGE.
3. COLUMN B: LIST PRESENT USE OF PROPERTY SUCH AS OPERATING, NON-OPERATING, LEASED TO OTHERS OR HELD FOR FUTURE USE.
4. COLUMN C: INDICATE BY AN (X) WHICH TAXING BODY, ASSESSOR OR BOARD OF PUBLIC WORKS, IS CURRENTLY ASSESSING EACH PROPERTY FOR PROPERTY TAXES.
5. COLUMN D: LIST DATE EACH SPECIFIC PROPERTY WAS ACQUIRED.
6. COLUMN E: INDICATE WITH AN (X) ANY PROPERTY ACQUIRED DURING PAST CALENDAR YEAR.
7. COLUMN F: LIST ANY SURFACE OR STRUCTURAL IMPROVEMENTS MADE TO EACH SPECIFIC PARCEL OF REAL PROPERTY. DO NOT LIST PERSONAL PROPERTY OR EQUIPMENT ON THIS REPORT PAGE AS THEY ARE REPORTED ON OTHER PAGES OF THE BOARD OF PUBLIC WORKS REPORT.
8. ANSWER QUESTIONS BELOW PROPERTY LISTING SECTION:
DID UTILITY ACQUIRE REAL PROPERTY DURING PAST CALENDAR YEAR?
INDICATE (YES) OR (NO).
9. QUESTIONS CONCERNING PROPER COMPLETION OF THIS FORM SHOULD BE DIRECTED TO:

WEST VIRGINIA STATE TAX DEPARTMENT
PROPERTY TAX DIVISION
SPECIAL PROPERTIES SECTION
PO BOX 1463
CHARLESTON WV 25325
(304) 558-3940

DUE DATE: May 1, 2024

STATE OF WEST VIRGINIA
 UTILITY REAL PROPERTY REPORT
 PERIOD ENDING DECEMBER 31, 2023

FORM #PTD 20:21
 REVISED 10/12/00

UTILITY CO: _____

ADDRESS: _____

PHONE NUMBER: _____

COUNTY: _____

DISTRICT: _____

COMPLETED BY: _____

<u>INSTRUCTIONS TO UTILITY:</u> LIST REAL PROPERTY OWNED FOR EACH COUNTY IN WHICH YOU OPERATED PROPERTY (REAL OR PERSONAL) AT THE END OF PAST CALENDAR YEAR. LIST BY COUNTY/ DISTRICT, USING A SEPARATE SHEET FOR EACH DISTRICT.			<u>INSTRUCTIONS TO UTILITY:</u> UTILITY WILL COMPLETE COLUMNS (A) - (F) APPLICABLE TO EACH REAL ESTATE PROPERTY LISTED. IF UTILITY DOES NOT OWN ANY REAL PROPERTY, INDICATE NONE --- NONE ()			<u>INSTRUCTION TO ASSESSOR:</u> ASSESSOR WILL VERIFY TAX MAP AND PARCEL NUMBER OR DEED BOOK AND PAGE NUMBER OF EACH REAL PROPERTY LISTED.			
--- (A) --- LIST EACH LAND PARCEL SEPARATELY			--- (B) --- PRESENT USE OF PROPERTY: OPERATING, NON-OPERATING, HELD FOR FUTURE USE, OR LEASED TO OTHERS.	--- (C) --- PROPERTY ASSESSED FOR TAX BY: (CHECK ONE)		--- (D) --- FOR LAND OWNED	--- (E) --- INDICATE LAND ACQUIRED DURING 2023 BY (X)	--- (F) --- LAND, STRUCTURAL & EQUIPMENT IMPROVEMENTS	
DEED BK AND PAGE	MAP AND PARCEL	SIZE OR ACREAGE		COUNTY ASSESSOR	BOARD OF PUB. WORKS	DATE PURCHASED		DESCRIPTION	DATE

UTILITY: DOES THIS PAGE LIST ANY REAL PROPERTY ACQUIRED OVER PAST YEAR? YES () NO ()

ASSESSOR'S SIGNATURE: _____ (TAX DEPARTMENT WILL OBTAIN SIGNATURE)

PURPOSE OF THIS INFORMATION: THE REQUESTED INFORMATION IS REQUIRED AS PART OF YOUR ANNUAL REPORT TO THE BOARD OF PUBLIC WORKS FOR PROPERTY TAX PURPOSES. THIS DATA IS REQUIRED UNDER PROVISIONS OF WEST VIRGINIA CODE § 11-6-1 et seq. ANY INDIVIDUAL OR UTILITY FAILING TO FILE A TIMELY REPORT SHALL BE GUILTY OF A MISDEMEANOR AND LIABLE FOR A FINE OF ONE THOUSAND DOLLARS (\$1,000) FOR EACH MONTH SUCH FAILURE CONTINUES.

A part of the report of _____
(Company)

=====

OATH

State of _____

County of _____

I, THE UNDERSIGNED _____
(Name of Officer) (Official Title)

of the _____ Company, on my oath say that the return as shown on this and the foregoing pages of this report, has been prepared from the original books, papers and records of said Company, that I have carefully examined the same and declare the same and each page thereof to be a complete and correct statement of the business and affairs of said Company in respect to each and every matter and thing therein set forth, and that all property has been reported at its book value, and that there have been no expenditures for "additions, and new work" either within or without the State of West Virginia except as shown by the Plant and Investment Account of this report; and that the foregoing return includes all property owned, leased or operated in the State of West Virginia by said Company during the period for which said return is made.

(Official Title)

Subscribed and sworn to before me this _____ day of _____

Notary Public

(The return must be verified on the oath of the President, Vice President, Secretary or Principal Accounting Officer.)