

Minutes

PROPERTY VALUATION TRAINING AND PROCEDURES COMMISSION (PVC)

January 20, 2022

Presiding: Michael White
Chairman, Property Valuation Training and Procedures Commission
Director, Property Tax Division

Quorum Present

Agnes Queen - Lewis County Commission
Harvey "Eddie" Young - Assessor of Fayette County
Jonathan Cavendish - Citizen Member
Joe Alongi- Assessor of Hancock County
Kurt Donaldson- GISP/Citizen Member
Jason Nettles - Assessor of Calhoun County
Dick Waybright - Jackson County Commissioner

Members Absent

Drema Evans - Citizen Member
Dick Waybright - Jackson County Commissioner

Appearing to have a quorum, Michael White called the meeting to order at 10:11 am for the Property Valuation Training and Procedures Commission.

Meeting Minutes - January 27, 2022

Harvey Young made a motion to accept the minutes and Kurt Donaldson seconded the motion.

Monitoring Reports and Deficiencies

The first year deficiencies are Calhoun County, Jason Nettles. Jason's information was not provided to the monitor, don't see where this will be corrected in the following year's but no reason why it shouldn't be approved and moved on. Joe Alongi approved the motion to approve and Dick Waybright seconded the motion.

The second year deficiency is Upshur County, Dustin Zickefoose, who needs to correct the errors, random issues with data collection, certain that it will be corrected. Nita does not see any reason not to approve that. Harvey Young made a motion to approve and Joe Alongi seconded the motion.

Third year deficiencies is Tyler County, Lisa Jackson, when the report was submitted, Terry reviewed some of those with Lisa and has no reason to believe that those won't be corrected and no reason why it can't be approved and move forward. Joe Alongi made a motion to approve and Dick Waybright seconded the motion.

The fourth year deficiency is Clay County, Teresa Davis, does not have enough staff, they have contracted with Leroy Barker and he is helping her to correct the deficiencies. No reason not to be approved. Joe Alongi made a motion to approve and Jason Nettles seconded the motion.

Gilmer County, Melissa Jedamski, has made improvements on the grading and data collection issues. She has really worked well to get that corrected and believes she has contract help as well. There is no reason not to move forward with this one. Joe Alongi made a motion to approve and Agnes Queen seconded the motion.

Wirt County, D. Keith Wilson, Jr., is out with covid. He needs another time to present. Joe Alongi approves for more time and Harvey Young seconded the motion.

The other issue to bring up is the first year counties that fell below the 90% on the median are Hardy County at 89% and Marshall at 86% they are very close and will be run in a few days, Nita doesn't see an issue, hopefully it will be corrected by February 1. Agnes Queen made a motion to allow more time for Mr. Wilson's health issues and Joe Alongi seconded the motion. Nita made a motion to approve the 2021 monitoring and Kurt Donaldso seconded the motion. We are giving Keith more time are we giving the two counties under the 90% more time, no Nita was just mentioning it.

Budgets

Harvey Young asked Nita if the budgets were approved, Nita did not approve them, she just made sure they balanced. Harvey made a motion to approve to accept the budgets and Joe Alongi seconded the motion.

2022 Tax Year Monitoring

The monitoring plan has not changed, it's the same as the previous year. Nita would like to request the PVC pre extend her unit, Appraisal Services, from the 2022 tax year monitoring this year due to circumstances beyond her control. She does not have employees, PTD is being restructured and when they get job applications people are disqualified by DOP and she has eight Appraisers right now and at one point four has been out on extended sick leave and Nita does not see how all the jobs are going to get completed. Nita should get the real estate caught up, she is doing her best. Jason made a motion not to do the monitoring this year. Joe asked if that can be done and it was mentioned it has been done in the past. Kurt asked if there was state code saying that the monitoring has to happen, the Sales Ratio will still be completed. As he remembers, the only thing required by state code is the 90%. Harvey Young seconded the motion. Kurt Donaldson asked about the mapping. That is another department. Mappers to continue. What about the monitoring for years three, four, five? Nita will pick up from the 2022 list for tax year 2023 and go forward from there.

Other Business

How is the meeting for Wirt County going to be handled? They will stay in contact with him and once he is on the mend, they can meet. Can a motion be made as long as Nita will go over it and Michael will review it. Joe Alongi made a motion and Kurt Donaldson seconded the motion. Leave it up to the Tax Department to resolve the issue. Michael would like to amend the motion and let everyone be contacted with the results.

Kurt Donaldson on the property viewer is down. There is an elevation data issue, clear out your internet browser and try another web browser. Clear it out and send Kurt an email.

Ora Ash has a question on waving the monitoring requirements because of a shortage in staffing, would you consider the Commission to hire people? What are you going to do if you come back next year and have the same problem? It is Michael's

intent to focus on training and trying to fill the open positions. Personnel and illness problems have prevented the office from being as sufficient as it should be. Michael is trying to fill the vacancies possibly because of pay raises and qualified people. We are trying to improve and get enough qualified people. Possibly hire at a lower level and get trained to move up. Some people send in the applications and then they do not show up for the interview.

Scott Lemley asked if the budgets got approved. There was a motion to approve. Is the tax department getting the funding to hire people and run the office properly. Michael knows getting the right people is a priority and funding could be an issue.

Agnes Queen asked to keep them in the loop on hiring of the positions. Appraisers usually start out a pay grade 17 and usually start out at \$36,000.00.

Michael adjourned the meeting at 10:49 a.m.